Transfer Student
Advisement/Registration Session

Office of Academic Services
Hill Hall Room 312
Rutgers University-Newark
WELCOME

This presentation is intended to provide you with the resources you will need for advisement and registration as a new student at the Rutgers University-Newark Campus.
Agenda

• Degree Audit Program - *Degree Navigator*
• Online Registration Program - *WebReg & Schedule of Classes*
• How to Declare a Major & Minor
• Graduation Requirements Review
• Scheduling Appointments with Academic Advisor - *RU-N 4 Success*
• Importance of Submitting Updated Transcripts
• Blackboard Organization - *RU-N101 & Transfer Connection Newsletter*
• Transfer EOF Students
• Tau Sigma Honor Society
• Registration and Advisement session in (Hill Hall  Computer Labs)
Registration Toolbox

Degree Navigator
Rutgers University-Newark’s program audit system
http://dn.rutgers.edu

Schedule of Classes
Listing of Courses offered at Rutgers University-Newark
http://sis.rutgers.edu/soc/

WebReg
Rutgers University-Newark’s system for registering for Courses
http://webreg.rutgers.edu
How to Declare a Major & Minor

Rutgers University- Newark
Newark College of Arts and Sciences (NCAS-21) and University College-Newark (UCN-62)

Declaration or Change of Major/Minor

Instructions for Declaring a Major, Minor, or Second Concentration:

- Bring the form to the department(s) in which you are declaring a major/minor. The department will review your record and approve or decline your request to declare. If you are approved to declare the major/minor, you are required to meet with a faculty advisor or designee at the academic department who will advise you for the major/minor.
- If you are declaring more than one major or minor, make sure you designate both subjects in the appropriate line.
- If you are dropping a major or minor, you do not need an advisor’s signature. Simply fill out the form and bring it to the Registrar (Sturmblum Hall, 5th Fl.).
- If you are declaring a major in SCUL/SPAA/ or RBS please visit the School to School Transfer application at http://admissions.rutgers.edu/schoolschat/.
- Students may declare a major after they have earned 24 credits, satisfied the Basic Writing Skills and Quantitative Reasoning Core requirements, and earned a minimum cumulative GPA of 2.0. All students must declare a major once they have completed 56 credits.

Name: ___________________________ RUID: ___________________________
Email address: ___________________________
Student Signature: ___________________________
School of Enrollment: NCAS ___ UC-N ___ RBS ___ SPAA ___ CJ ___ SON ___

Purpose of Form (circle all that apply below):

DROP Major Minor Declare: Major __ 2nd major __ minor __ 2nd minor __

I wish to DROP the following major or minor:

Major 1: ___________________________
Faculty Advisor’s Name (print): ___________________________
Faculty Advisor’s Signature: ___________________________
Specialization/Concentration: ___________________________

Major 2: ___________________________
Faculty Advisor’s Name (print): ___________________________
Faculty Advisor’s Signature: ___________________________
Specialization/Concentration: ___________________________

Minor 1: ___________________________
Faculty Advisor’s Name (print): ___________________________
Faculty Advisor’s Signature: ___________________________

Minor 2: ___________________________
Faculty Advisor’s Name (print): ___________________________
Faculty Advisor’s Signature: ___________________________

*Interdisciplinary major: if you wish to declare a self-designated major, please obtain both faculty advisors’ signatures.

Faculty Advisor’s Name (print): ___________________________
Faculty Advisor’s Signature: ___________________________

Revised 10/5/2017
Transfer Student Registration Presentation

Graduation Requirements
Newark College of Arts and Sciences
University College-Newark

Students must:
- Complete a minimum of 120 degree credits
- Complete the Core Curriculum
- Declare and complete a Major (with the academic department)
- Declare and complete a Second Concentration
- Complete two Writing Intensive Courses
- Successfully obtain a minimum cumulative grade-point average of a 2.0 or better. (Major departments may require a higher GPA).

The Core Curriculum:
All students are required to complete the Core Curriculum. The Core Curriculum is designed to ensure that all graduates acquire a broad range of knowledge, skills, and competencies across the arts and sciences. The seven general education categories are listed to the right.

<table>
<thead>
<tr>
<th>Category</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Writing Skills</td>
<td>6</td>
</tr>
<tr>
<td>Quantitative Reasoning</td>
<td>3</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>8</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>6</td>
</tr>
<tr>
<td>History &amp; Literature</td>
<td>9</td>
</tr>
<tr>
<td>Arts &amp; Media</td>
<td>3</td>
</tr>
<tr>
<td>Other Liberal Arts</td>
<td>3</td>
</tr>
<tr>
<td>Total</td>
<td>38</td>
</tr>
</tbody>
</table>

Second Concentration:
In today’s rapidly changing professional landscape, employers and many graduate schools seek employees with multidisciplinary and interdisciplinary expertise. To that end, all students must develop a second concentrated academic focus. This second concentration can be met through completion of any of the following listed to the right.

- A second major
- A minor
- UTEP Program
- Honors College Program
- Honors Living-Learning Community
- Dual degree program (BA/MD, BA/MA)
- Pre-Health Concentration
- Joint Programs with SHP

For Official Use Only:

Graduation Requirements
Acknowledgement Form

I, _____________________________ RUID (_______ – _________)
certify that I have been advised of the graduation requirement needed to obtain bachelor’s degree from the Newark College of Arts and Sciences and University College-Newark at Rutgers University-Newark.

Student Signature _____________________________ Date: __________

OAS Staff Signature _____________________________ Date: __________

PLEASE FILE IN STUDENT’S FOLDER

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2 Students who have successfully transferred to Rutgers University-Newark with an Associates of Arts or Science from a New Jersey Community College and fall under the New Jersey State Wide Transfer Agreement, also known as the Lantsbll agreement, are exempt from the Core Curriculum requirement.

Fall 2017
How To Schedule an Appoint with Your Advisor:

https://run4success.campus.eab.com
Finalized Transcript Due: TBA

Failure to submit your final transcript and or other required documentations can:

• cause you to repeat courses for which you may have transfer credits

• take additional unneeded courses

• delay your graduation

• impact your Financial Aid

Any transcript received after this date will be required to be handed in with an appeal form which can be found here: [http://www.ncas.rutgers.edu/OAS/forms](http://www.ncas.rutgers.edu/OAS/forms)

or at the Office of Academic Services.
Be on the look out:

RU-N 101

This is a Blackboard Organization for newly enrolled Transfer Students in the Newark College of Arts (NCAS) & Sciences and University-College-Newark (UC-N). RU-N 101 is your One-Stop-Shop for resources and information that you will need and just don’t know where to find, yet, in your transitional semester. You will be automatically added to this organization after registering for classes.

Transfer Connection Newsletter

Be on the look for the monthly Transfer Connection Newsletter which will be delivered via email. This Newsletter will give you important information on critical dates and upcoming events.
EOF Students

It is important that you reach out to the Rutgers University-Newark EOF Office in Bradley Hall, Room 135

Contact: 973-353-3577
Tau Sigma National Honor Society

- National Honors Society for transfer students
- Transfer students enrolling in NCAS or UC who achieve a cumulative grade point average of a 3.5 or higher after completing their first semester at Rutgers-Newark are invited to join the organization
- Scholarship opportunity through the Tau Sigma organization
- For more information please visit http://www.ncas.rutgers.edu/tau-sigma-national-honor-society
This concludes our presentation. We look forward to meeting you at your Advisement & Registration Session.

Welcome to Rutgers University-Newark!